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Univerzita Palackého
v Olomouci

TENDER DOCUMENTATION

for public supply contract awarded in the above-threshold regime in open procedure in accordance with provisions of Section 56 of Act No. 134/2016 Coll., Public Procurement Act, as amended

“Institute of Molecular and Translational Medicine – Restore of robotic platform for HTS/HCA”

This public procurement is related to realization of project “Modernization of the National Infrastructure for Chemical Biology“, reg. nr. *CZ.02.1.01/0.0/0.0/18_046/0016118*, within Operational Programme Research, Development and Education.

Identification data of the contracting authority:

Palacký University in Olomouc

Seat: Křížkovského 511/8, 771 47 Olomouc, Czech Republic

Ident. no.: 61989592

Tax ident. no.: CZ61989592

Bank connection: Komerční banka, Olomouc branch

International Bank Account No. (IBAN): CZ0901000000191096330227

Account nr.: 19-1096330227/0100

Rector: prof. Mgr. Jaroslav Miller, M.A., Ph.D.

Contracting authority legal form: public university

Contact person for public contract matters: **Mgr. Petra Jungová, LL.M.**

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Hereinafter referred to as the "The Contracting Authority"

Type of order: open procedure

Contracting authority profile: <https://zakazky.upol.cz>

Reference to the Contracting authority public contract:



EUROPEAN UNION
European Structural and Investment Funds
Operational Programme Research,
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Univerzita Palackého
v Olomouci

<https://zakazky.upol.cz/vz00004214>

Tender documentation is published in full on Contracting authority profile.

This tender documentation (hereinafter referred to as the "Documentation") is prepared in accordance with the provisions of Section 28 par.1 let.b) of Act No. 134/2016 Coll., Public Procurement Act, as amended (hereinafter referred to as the "Act") and is a set of terms of reference in the details necessary for submitting an offer, except for the forms pursuant to Section 212 of the Act. The rights, obligations or conditions of the Contracting authority and Economic operators, respectively of the tenderers (hereinafter referred to as the "The Economic operator" or "The Economic operators" for the purposes of this Documentation) in a procurement procedure not specifically mentioned in this Documentation, are governed in particular by this Act and its implementing regulations. This Documentation is prepared in English.

This public contract is entered electronically via certified electronic platform in accordance with Section 213 of the Act, available at <https://zakazky.upol.cz>.

All acts, including submitting required documentation, are done electronically and also all communication between Contracting authority and Economic Operator in accordance with Section 211 is done via the electronic platform.

Contracting Authority points out, that for full use of the electronic platform E-ZAK, it is necessary to fill out and **complete registration** in this electronic platform. For timely and proper familiarization with the documents sent by Contracting Authority via the electronic platform E-ZAK, as well as for proper and correct filling in of the contact information of the Economic Operator, Economic Operator is fully responsible. All documents sent via the electronic platform E-ZAK are considered delivered on the day when they are delivered to the user account of the documents addressee.

Conditions and informations related to the electronic platform E-ZAK are available in user's manual at <https://zakazky.upol.cz>. Contracting authority recommends familiarizing with contents of the manual and also checking software setting of Economic Operators computer prior to submitting an offer.

Answers related to user controls of the electronic platform E-ZAK can also be provided by the Contracting authority contact person (Mgr. Petra Jungová, LL.M., email: petra.jungova@upol.cz).

1. Classification of the subject of the public contract

Classification of the subject of the public contract for supplies:



Name	Code CPV
Laboratory, optical and precision equipments (excl. glasses)	38000000-5

2. Definitions of the subject of the public contract

2.1. Subject of the public tender

The subject of the performance in the public tender involves the supply of the following equipment for restoring of the robotic platform for high throughput screening/high content analysis.

According to Section 35 of the Act, the public tender is divided into four (4) separate lots, while the Supplier may submit its tender for any of the lots of the public contract, it may also submit its tender for all lots of the public contract:

- A. Washing and pipetting equipment for microtiter plates
- B. Contactless Liquid Dispenser for dispensing nanoliters volumes
- C. Decapping device
- D. Automatic and flexible pipetting platform

Suppliers may submit tenders for any particular lot of the public contract or for all lots of the public contract.

Subject of a public contract next to the delivery is also installation, operator training by a qualified worker and the provision of guarantee service. For detailed technical specifications see below, please refer to Section 2.2 of this Documentation.

All necessary equipment must be included in the delivery to allow full installation of the required equipment, without additional requirements and costs by the Contracting authority, in order to achieve all the parameters required by the Contracting authority in this Documentation.

The device shall comply with all the requirements resulting from the technical and safety standards valid in the Czech Republic for this type of devices. Part of the delivery is also the delivery of the complete documentation for the device.

The Contracting Authority requires that this must involve completely new, unused equipment.



EUROPEAN UNION
European Structural and Investment Funds
Operational Programme Research,
Development and Education



Univerzita Palackého
v Olomouci

The Economic operator is obliged to respect the technical parameters set in this Documentation, if he fails to do so, he will be excluded from the award procedure of the public contract, pursuant to *Section 48 (2) a*) of the Act. The Economic operator is obliged to prove the guaranteed technical parameters for the fulfilment of the contracting authority's requirements specified in this Documentation (The Economic operator shall present a detailed technical specification of the offered device and the precise (specific) designation of the offered goods).

If this Documentation, including all its annexes, contains requirements or references to business names, names or forenames, specific designations of products and services that apply to a particular entrepreneur or his organizational unit as characteristic, patents for inventions, utility models, industrial designs, trademarks trademark or designation of origin, the contracting authority allows the use of other equivalent solutions.

2.2. Technical specifications of the subject of the public contract

2.2.1. The system of each lot must include all components listed below and must fulfil the following minimal requirements set by the contracting authority:

LOT A Washing and pipetting equipment for microtiter plates

The equipment is intended for washing and pipetting various solutions and mixtures of cell suspensions into 384 and 1536 well plates. The delivered device must be ready for integration into a robotic platform Triple MicroStar.

The device must meet:

- 1) The device must be compatible with microtiter plates of standard format 96/384/1535.
- 2) The equipment must be capable of aspirating or otherwise completely removing liquid from the microtiter plate by a non-foaming mechanism.
- 3) The equipment must be able to aspirate or otherwise remove liquid from microtiter plates without cross-contamination of adjacent wells.
- 4) The device must aspirate or otherwise remove fluid from the microtiter plates without compromising the integrity of the cell or spherical monolayer in the microtiter plate; the fluid's aspiration/removal rate must be adaptable to different cell culture types or spheroids.
- 5) The device must also allow pipetting, for which it must use the principle of contactless liquid transfer with an integrated pipetting cartridge in the format of wells 96/384/1536.
- 6) The equipment supplied must be able to pipette different types of liquids from up to seven sources simultaneously; the minimum pipetting volume must be 5 µl for 96 and 384 well plates (WP) and 3 µl for 1536 WP, the pipetting accuracy must be less than 3% coefficient variation (CV) for 96 and 384 WP (for 100 µl pipetting) and less than 5% CV for 1536 WP (for 10 µl pipetting).



EUROPEAN UNION
European Structural and Investment Funds
Operational Programme Research,
Development and Education



Univerzita Palackého
v Olomouci

- 7) The pipetting speed must be a maximum of 10 s for 96 WP when pipetting 100 μ l, a maximum of 15 s for 384 WP pipetting 50 μ l, and a maximum of 15 s for 1536WP when pipetting 8 μ l.
- 8) The equipment must use automatic cleaning so that no human assistance is required for high-capacity testing.
- 9) The system must include a fully compatible control unit equipped with a monitor, keyboard, and software enabling the above functions.
- 10) The delivery must include a free update or upgrade of the supplied software for the period of validity of the warranty.

LOT B. Contactless Liquid Dispenser for dispensing nanoliters volumes

- Minimal dispensing volume 200 nl with dispensing precision ≤ 5 % coefficient of variation (CV) (parameter will be evaluated)
- The increment ≤ 50 nl (will be evaluated)
- Possibility to dispense substances with low and high viscosity - 70 % glycerol
- Possibility to dispense at least eight substances with different viscosity simultaneously
- High dispensing speed, 5 μ l into 384 wells ≤ 30 s; 0,5 μ l into 1536 wells ≤ 90 s (will be evaluated)
- Dead volume bellow ≤ 120 μ l
- Compatibility with microplates in 96-, 384,- and 1536 - well format
- Compatibility with microplates with height up to 5 cm
- The device must support serial dilution tasks.
- Dispensing volume and position on the microplate defined by users, related software must be included
- The device must support dispensing into well directly to the bottom
- The device must be ready for integration into robotic platform, hardware and software must be compatible with existing robotic platform Triple MicroStar
- Calibration kit and cleaning kit must be included
- Software updates and support free of charge for the warranty period

LOT C Decapping device



Brief description of the device: A fully automated device for closing and opening storage vials located in the rack in format of microtiter plates with the potential to work with storage vials of various volumes.

- The device allows to close/unscrew the screw caps through the place located in the 96 microtiter plate format racks; each cap is closed/unrolled in one step.
- The device has the potential to work with caps with external and internal thread.
- The device has automatic torque control so that the threads of the caps/vials are not damaged.
- The device has an automatic control/sensor monitoring the error-free capping / uncapping of all 96 vials.
- The device loosens all 96 lids within a maximum of 30 seconds.
- The device has the potential to work with different caps/vials types without the need to readjust the service technician, e.g., using easily replaceable adapters
- The device is easy to operate via an integrated touch panel that allows operation even in gloves.
- The device is set up by an industry-standard hardware interface for remote control for possible integration.
- The supplier will provide a file with settings and a list of communication protocol commands of the remote control interface.

LOT D Automatic and flexible pipetting platform

Automatic and flexible pipetting platform (two devices)

The acquired device is intended to reformatting microtiter plates in the format of 96, 384, and 1536 wells, preparatory concentration gradients within microtiter plates, pipetting reagents from reservoirs, incubation of plates on cooled/heated surfaces, their shaking. The system must allow robotic movement of plates on predefined positions, automatic exchange of tips, both conductive and non-conductive, and fixed with the possibility of washing and high accuracy of pipetting. The work surface must allow the placement of different types of adapters for laboratory plastics and spare parts, including magnetic pads. One device will be integrated into a robotic platform for testing the biological activities of small molecules and the other into a reformatting platform at the chemical library.

Technical parameters:

Dimensions: width in the range of 150-165 cm, depth in the range of 65-80 cm



EUROPEAN UNION
European Structural and Investment Funds
Operational Programme Research,
Development and Education



Univerzita Palackého
v Olomouci

The work-deck's size must allow the simultaneous placement of at least 45 microtiter plates or boxes with tips in the format of microtiter plates side-by-side, (before stacking or nesting).

The system must allow easy reconfiguration of the desktop.

Equipment for both lines:

Flexible at least 8-channel pipetting arm with integrated gripper with parameters:

- The individual channels must be able to spread to the sides, where each channel is movable in the vertical direction independently and allows pipetting from one to eight tubes of the unequal level of the fluid and then synchronized pipetting into plates at the same level.
- The system must be able to detect the level of the fluid using conductive tips.
- Pipetting system is without system fluid with high pipetting accuracy in the range 1-1000 μl (air system) with pipetting accuracy at least $<5\%$ of coefficient of variation (CV).
- Each channel of the flexible pipetting arm must be equipped with replaceable filters and the possibility of using a tip filter as a double protection against contamination.

The Multi-channel 384-channel pipetting arm for pipetting in the 384/96 well format with parameters:

- Must be used to charge the tips for the entire head or independently for the columns.
- Interchangeable pipetting head adapters must be included for both lines: minimum two adapter heads for 96 tips in the pipetting range 1 - 500 μl (50, 100, 150, 200, 500 μl) and for 384 tips in the pipetting range 1 - 125 μl (15, 50, 125 μl).
- The system must allow pipetting into 384/1536 well plates with a pipetting accuracy of at least $\text{CV} < 5\%$.

Separate robotic handling arm for manipulation with laboratory plastic of in the SBS format which is defined by Society for Biomolecular Screening (SBS) (microtiter plates, lids for microtiter plates, reserves for 96/384 tips, all in SBS format).

The system can select the optimal movement of the arms within the script.

The basic set of racks for labware will be part of the delivery for both systems separately:

- Stands for microtiter plates 5 pcs.
- Stand for at least 16 test tubes 16 mm diameter.
- Stand for at least 10 test tubes (50 ml)
- Stand for at least 24 1.5 / 2 ml tubes.
- Liquid reservoir stands with a minimum volume of 100 ml.



EUROPEAN UNION
European Structural and Investment Funds
Operational Programme Research,
Development and Education



Univerzita Palackého
v Olomouci

- Stand for tips and nested tips (tips in each other) in the SBS format which is defined by Society for Biomolecular Screening (SBS)
- Both systems must include a washing station that allows washing of both 96 tips and 384 replaceable and fixed tips, including complete accessories for the washing station's proper function.
- The system must have an integrated waste for the used tips, both for the Flexible and Multi-Channel arm.

Also, minimum of 3 adapters with fixed needles for the multi-channel arm for one pipetting system, are required.

- minimum one adapter with 384 format fixed needles with a capacity of up to 125 μl allowing pipetting in the range of 10 - 125 μl with CV accuracy < 8%.
- minimum one adapter with 384 format fixed needles with a capacity of up to 15 μl , pipetting in the range of 1 - 15 μl with CV accuracy < 8%.
- minimum one adapter with 96 format fixed needles with a capacity of up to 15 μl allowing pipetting in the range of 1 - 15 μl with an accuracy of CV < 8%.

For one pipetting platform additional positions for microtiter plates are required.

- Minimum is 2 tempered positions (cooled / heated in different +4 to 95 ° C)
- Minimum is 4 tempered shaking positions (shaking frequency at least up to 3000 rpm, tempering at various laboratory temperatures up to 100 ° C) with adapters for microtiter plates.

The system must be delivered including a control station, monitor, and keyboard, with complete control software installed. Software actualisations will be provided during the warranty period.

2.3 Guarantee and service

The Economic Operator shall provide guarantee of the offered goods, which must not be shorter than 12 months, the Economic Operator will also guarantee the promptness of the service intervention over the course of the guaranty period (within 10 working days at the latest after the report of a defect, by a visit of a service technician).

Over the course of the guaranty period, the individual defects must be removed within 30 working days at the latest after the start of their removal, unless persons authorised in technical matters of the contracting parties agree otherwise in a written form.

The Economic Operator also undertakes to perform free full service of the delivered equipment and of control and evaluation software, including updates and staff training and



EUROPEAN UNION
European Structural and Investment Funds
Operational Programme Research,
Development and Education



Univerzita Palackého
v Olomouci

regular service inspections prescribed by the manufacturer of the delivered equipment for the entire guarantee period, including all necessary spare parts (free warranty service of delivered goods). The Economic Operator further undertakes to provide unlimited and free remote diagnostics and service of the device through remote access and connection to the device. The costs of performing a full guaranty service of the delivered goods form part of the The Economic Operator's offer price. During the warranty period, the seller is obliged to ensure at his own expense all legal inspections of goods.

2.4. Conditions concerning the user support

The tender price of each lot must include operator training for the delivered device, in the following scope:

Operator training for delivered goods, in the minimal scope of 1 day – 8 hours, for at least 3 persons of the Contracting authority. The training must be led by a qualified service technician or application specialist.

All training shall take place at the place of the device installation, unless agreed otherwise in writing by the persons authorised by the contracting parties to act in technical matters.

All the costs related to the training, as mentioned above (including the stay of service technicians, application specialists, or specialists of the Economic Operators of the accessories), are paid by the Economic Operator.

2.5. The term of the delivery

The term of realization of the public contract is conditioned by a due completion of the tender procedure and the signature of the relevant purchase contract. Delivery time is up to 120 days from the effective day of the purchase contract.

2.6. Responsible procurement

a) The contracting authority awards this public contract in accordance with the principles of socially responsible public procurement. In addition to the emphasis on purely economic parameters, socially responsible public procurement also takes into account the related impacts of the contract, especially in the areas of employment, social and labor rights and the environment.

b) Aspects of socially responsible public procurement are taken into account in commercial and other contractual conditions.

3. Parts of the public tender



EUROPEAN UNION
European Structural and Investment Funds
Operational Programme Research,
Development and Education



Univerzita Palackého
v Olomouci

The public contract is divided into the four lots, according to branch division. The subject of the public tender cannot be divided into more lots, as the subject of the each lot forms one compact unit, where it is not technically possible to divide the contract. Due to the nature of the matter and to ensure full functionality and compatibility, it is therefore not possible to divide the public contract into more than four lots.

4. Estimated value of the public tender

The expected value of the public tender amounts to EUR 923 750 without VAT, divided as follows:

The expected value of the LOT A amounts to EUR 78 000 without VAT.

The expected value of the LOT B amounts to EUR 168 950 without VAT.

The expected value of the LOT C amounts to EUR 82 500 without VAT.

The expected value of the LOT D amounts to EUR 594 300 without VAT.

At the same time, the expected value is also the maximum level for the bid price and the Contracting Authority requires that this limit not be exceeded by the bid price as a commercial condition of the tender. The Contracting Authority will then exclude any bidders who have submitted bids with a bid price in excess of the designated limit from any further participation in the tender proceedings.

5. Requirements for a uniform method of processing the offer price

The offer price of each lot will be a complete and insurmountable price, submitted by the Economic Operator on the basis of this Documentation. Offer price of each lot will be stated in EUR without VAT.

Price for the public tender subject is set by agreement of contract parties in accordance with Act No. 526/1990 Coll., on prices, as amended, as a total and insurmountable, shall be set in accordance with the offer, will be valid throughout the whole tender proceedings and will include any and all costs of the Economic Operator related to subject of the public tender.

The total offer price of the public contract will be also included on the cover sheet of the tender - Annex 1 of this Documentation.

Supplier is responsible for providing actual and valid VAT percentage, in accordance with valid and effective laws.



EUROPEAN UNION
European Structural and Investment Funds
Operational Programme Research,
Development and Education



Univerzita Palackého
v Olomouci

In the event of different offer prices on the cover sheet of the public tender and price in the purchase contract draft, the price set in the purchase contract draft will be considered valid and correct.

5.1. Documentation proving the offer price

The Economic Operator will declare his offer price by following:

- presenting the total offer price in draft of purchase contract (Annex 4 of this Documentation)
- presenting the total offer price in the cover sheet of the offer (Annex 1 of this Documentation)
- calculation of the offer price of each lot.

5.2 Exceeding the bid price

The price is set as the maximum price. Price change is possible only in these cases:

- in connection with the change of VAT rates according to valid and effective legal regulations of the Czech Republic,
- in justified cases under the Act.

6. Commercial and payment terms

The Contracting authority present draft of purchase contract pursuant to *Section 28 (1) b* and *Section 36 (2)* of the Act.

The Economic Operator is obliged shall submit, as an integral part of his tender, draft of Purchase Contract. The Economic Operator's draft of Purchase Contract must respect the terms and conditions as defined per Annex 4 of this Documentation.

The Economic Operator will only fill in the missing data in the contract draft, highlighted and marked with a comment **(to be completed by Economic Operator)**. Economic Operator is not allowed to change any part of the contract draft. In the event when Economic Operator changes other provisions of the contract in any way, it will be considered by the contracting authority as a breach of the terms of tender, resulting in exclusion of Economic Operator from further participation in the tender procedure.

In accordance with the above mentioned requirements, Economic Operator shall designate the contract as a draft and insert it signed by a person authorized to act on behalf of or for Economic Operator into the tender.

6.1 Place of delivery

Institute of Molecular and Translational Medicine, Faculty of Medicine and Dentistry, Palacký University in Olomouc, Hněvotínská 1333/5, 779 00 Olomouc, Czech Republic.



7. Qualification of the Economic Operator

Economic Operator must meet the qualification requirements specified in Section 73 et seq. of the Act. Economic Operator must demonstrate the fulfillment of the qualification requirements in the manner and scope according to this Documentation.

Qualification requirements for the performance of this public contract will be met by Economic Operator, who will, in his offer, provide evidence of fulfillment of following:

- a) basic qualification prerequisites as per Section 74 of the Act,
- b) professional qualification prerequisites as per Section 77 (1) of the Act.

7.1. The authenticity and age of evidence of qualification

7.1.1. Authenticity of the documents

Economic Operator shall provide below mentioned qualification documentation in copies. Economic Operator can replace required documentation by an affidavit, or by European Certificate for Public Contracts under Section 86 (2) of the Act. During the tender procedure pursuant to Section 45 (1) of the Act, the Contracting authority may request the submission of originals or certified copies of Economic Operators qualification documents.

Prior to the conclusion of the contract, the Contracting authority will, pursuant to Section 86 (3) of the Act, always ask the selected Economic Operator to submit originals or certified copies of the qualification documents, if they have not already been submitted in the award procedure.

If the Act or the Contracting authority requires the submission of a document in accordance with the legal order of the Czech Republic, Economic Operator may submit a similar document in accordance with the law of the State in which the document is issued.

7.2.2 Age of documents



Documents proving the basic qualification according to Section 74 of the Act and professional qualification pursuant to Section 77 (1) of the Act must prove the fulfillment of the required qualification criteria no later than 3 months before the day of start of the tender proceedings.

7.3. Demonstration of the Economic Operator's qualification - foreign persons

In the event that a qualification has been obtained abroad, qualification is proved by documents issued in accordance with the law of the country where it was acquired, to the extent required by the Contracting authority.

7.4. Proving the basic qualification requirements

7.4.1. Scope of the basic qualification

Economic Operator shall be qualified Pursuant to Section 74 (1) a) - e) of the Act if it:

- a) was not convicted by final judgement in the country of its registered seat of a crime specified in Annex No. 3 to the Act or another similar crime pursuant to the law of the country of its registered office in the past five years preceding the commencement of the procurement procedure; expunged convictions are disregarded,
- b) does not have outstanding tax arrears registered in tax records in the Czech Republic or in the country of its registered office,
- c) does not have outstanding arrears in payments and penalties of public health insurance in the Czech Republic or in the country of its registered office,
- d) does not have outstanding arrears in payments and penalties of social security contributions and contribution to the national employment policy in the Czech Republic or in the country of its registered office,
- e) is not in liquidation, has not been declared insolvent, no compulsory administration under another legal regulation was ordered or is in a similar situation pursuant to the law of the country of its registered office.

If the Economic Operator is a legal person, both this legal person and every member of its governing body shall meet the condition specified in Section 74 (1) a) of the Act.

If the Economic operator is a legal person, both this legal person and every member of its governing body shall meet the condition specified in Section 74 (1) a) of the Act. Where a legal person is a member of the governing body of the Economic operator, the condition specified in Section 74 (1) a) shall be met by

- a) this legal person,



- b) every member of the governing body of this legal person, and
- c) the person representing this legal person in the governing body of the Economic operator.

If a participant in the procurement procedure is a branch of a business of

- a) a foreign legal person, the condition specified in Section 74 (1) a) of the Act must be met by this legal person as well as the head of the branch,
- b) a Czech legal person, the condition specified in Section 74 (1) a) of the Act shall be met by the persons referred to in Section 74 (2) of the Act, as well as the head of the branch.

7.4.2. Proof of basic qualification

Economic Operator shall prove fulfillment of the basic qualification requirements in relation to the Czech Republic, set out in Section 74 (1) a) – e) of the Act as by submitting:

- a) a copy of an entry in the Criminal Records in respect of Section 74 (1) a),
- b) a confirmation from a relevant tax office in relation to tax arrears (in respect of Section 74 (1) b)),
- c) a written affirmation in relation to the tax arrears of excise duty - see Annex No. 2 to this Documentation (in respect of Section 74 (1) b)),
- d) a written affirmation in relation to arrears on insurance premiums and penalties for public health insurance - see Annex No. 3 to this Documentation (in respect of Section 74 (1) c)),
- e) a confirmation from a relevant district social security administration in relation to arrears of payments and penalties of social security contributions and contribution to the national employment policy (in respect of Section 74 (1) d)),
- f) a copy of an entry in the Commercial Register, or a written affirmation in the event that the Economic operator is not incorporated in the Commercial Register (in respect of Section 74 (1) e)).

If Economic Operator is a person with a seat abroad, fulfillment of the conditions of the basic eligibility according to letter a) as per above, is required only in relation to the country of its residence.

7.5. The professional qualification

Pursuant to Section 77 of the Act, Economic Operator proves the professional qualification prerequisites in relation to Czech Republic by presenting:



- according to Section 77 (1) of the Act, by copy of an entry in the Commercial Register, or extract from other similar records, provided that registration in such records is required pursuant to another legal regulation.

Economic Operator does not need to submit documents to prove professional qualification, if the legislation in his country of residence does not require a similar professional qualification.

7.6 Specific ways of proving qualification

7.6.1 Qualification in case of joint participation of Economic Operators

In the case of joint participation of Economic Operators, the basic and professional qualifications pursuant to Section 77 (1) of the Act shall be proved by each Economic Operator separately.

7.6.2 Proving qualification by extract from List of Approved Economic Operators

Economic Operator can prove his qualification according to Section 228 of the Act by extract from List of Approved Economic Operator. This extract substitutes proving of the following:

- a) basic qualification according to Section 74 of the Act,
- b) professional qualification according to Section 77 of the Act to that extent, as to which details in the extract from List of Approved Economic Operators prove meeting the professional qualification criteria.

The Contracting Authority shall accept an extract from the List of Approved Economic Operators provided that on the last day on which the basic qualification or professional qualification is to be proved, the extract is not older than three months.

In the same manner as using an extract from the List of Approved Economic Operators, the Economic Operator may prove its qualification by submitting a certificate issued in another Member State of the European Union, in which the Economic Operator has its registered office, and which is an equivalent of the extract from the List of Approved Economic Operators.

7.6.3 Proving qualification by certificate issued within system of certified Economic Operators

Economic Operator can prove his qualification according to Section 234 of the Act by certificate issued within an approved System of Certified Economic Operators.



EUROPEAN UNION
European Structural and Investment Funds
Operational Programme Research,
Development and Education



Univerzita Palackého
v Olomouci

Should Economic Operator submit such certificate containing necessities according to Section 239 of the Act, and data in certificate are valid at least on the last day for proving qualification, then this certificate proves Economic Operators qualification to the extent of its content.

In the same manner as using a certificate, the economic operator may prove its qualification by submitting a certificate issued in another Member State of the European Union, in which the Economic Operator has its registered office, and which is an equivalent to the certificate issued within a System of Certified Economic Operators.

7.7 Changes in Economic Operator qualification

If the qualification of a participant changes after the submission of documents or affirmation regarding qualification, the participant is obliged to announce such change to the Contracting Authority within five working days and to submit new documents or affirmation of qualification within 10 working days from the announcement of such change; the Contracting Authority may extend these time limits or excuse their default.

7.8 Qualification documents (e-Certis)

Pursuant to Section 86 (1) of the Act Contracting authority preferably requires documents registered in the system, which helps to identify documents required for proving qualification (e-Certis).

8. Other conditions for the conclusion of the contract

The Contracting authority, in accordance with the provisions of Section 104 a) the Act requires that selected Economic Operator, with which the contract is to be concluded, shall submit at the request of the Contracting authority pursuant to Section 122 (3) a) of the Act, prior to the signature of the contract, originals or a certified copies of the documents proving the fulfillment of the qualification in accordance with Article 7 of this Documentation.

9. Availability of Documentation, Explanation of Documentation and Alteration or supplementation of the Documentation

The contracting authority provides the tender documentation, including all its annexes, publicly and freely through an electronic system of public contracts, available on the Contracting authority's profile: <https://zakazky.upol.cz>.



EUROPEAN UNION
European Structural and Investment Funds
Operational Programme Research,
Development and Education



Univerzita Palackého
v Olomouci

Under Section 98 (1) of the Act, the Contracting Authority may explain this Documentation, if such an explanation is published on the profile of the Contracting authority at least 5 working days before the closing date for the submission of tenders.

If the explanation of the Documentation pursuant to Section 98 (3) of the Act is requested by Economic Operator, the Contracting authority shall publish the explanation on the profile of the Contracting authority including the exact wording of the request without identifying the respective Economic operator. The written request must be submitted in the Czech, English or Slovak via the electronic tool E-ZAK and must be delivered to the Contracting authority in accordance with the Act at least 8 working days before the closing date for the submission of tenders.

The Contracting authority shall provide Economic Operator with written explanation within the statutory time limit, via electronic profile in E-ZAK. Explanation of the Documentation (without identification of the questioner) shall be provided by Contracting authority to all other Economic Operators via electronic tool E-ZAK.

The Contracting Authority may amend or supplement the tender conditions contained in this Documentation in accordance with Section 99 (1) of the Act prior to the closing date for submitting tenders, and must publish such Explanation or Alteration of the Documentation in the same way as the changed or supplemented tender condition, through the profile of the Contracting authority.

The Contracting Authority will send an explanation, change or supplement to the Documentation via the contact person of the public contract in question.

10. Rules for evaluation of tenders

The evaluation of the tenders of the public contract of each lot will be done by their economical advantageousness.

For the award of the public contract, the Contracting Authority set the following partial evaluation criteria within the evaluation according to the economic advantageousness of the tender for each lot:

LOT A, C and D:

The evaluation of offers of lot A, C and D will be made according to the economic advantageousness of tenders.

In accordance with Section 114 (2) of the Act, The Contracting Authority evaluate the economic advantageousness of tenders on the basis of the lowest tender price. The



evaluation of the public contract will be performed according to the absolute amount of the total bid price in EUR without VAT for the entire subject of the public contract. Bids will be ranked from lowest to highest bid. The lowest bid price in EUR without VAT will be evaluated the best:

$$\frac{\text{the lowest value}}{\text{the ranked value}} \times 100 \text{ (points)}$$

LOT B

1.1 The Contracting Authority will assign the following weights to the individual evaluation sub-criteria as percentages according to their importance for the tender proceedings in such a way so that the sum of said criteria percentages amounts to 100. The Contracting Authority has designated the following evaluation sub-criteria for the evaluation of the bids:

1. the amount of the bid price without VAT weight: 60 %
2. the technical parameters weight: 40 %

ad. 1. the Contracting Authority will evaluate the amount of the bidder's total bid price for the subject of the performance of the public tender. The amount of the bidder's bid price without VAT will be evaluated according to its absolute amount in EUR.

In this criterion, the Contracting Authority will rank the total amount of the bid price without VAT designated in accordance with the conditions of the tender documentation in the direction from the lowest to the highest value. Each ranked bid will receive a points value which will be designated upon the basis of the following formula. The achieved points evaluation will be multiplied by the weight of the evaluation sub-criterion.

$$\frac{\text{the lowest value}}{\text{the ranked value}} \times 100 \text{ (points)} \times 0,6$$



- ad. 2.** The Contracting Authority will evaluate the technical parameters of the performance contained in the bid within the framework of this evaluating criterion. The Contracting Authority will evaluate the values of the technical parameters offered by the bidder in comparison with the minimum values required by the tender caller upon bellow of the tender documentation. The weight which the Contracting Authority has allocated to this parameter will be stated as a percentage for each evaluated parameter. The individual parameters are the sub-criteria of this evaluating criteria and their significance is expressed by the sub-criterion weight. The evaluation will be realised using a points method. The points evaluation will be calculated according to the formula:

The evaluation will be performed by the scoring method, which is the parameters for which the maximum value is most advantageous. The point evaluation of individual subcriteria will be calculated according to the formula:

- A)** in the case of parameters whose value is merely expressed as fulfilled - not fulfilled (yes - no), the evaluation will be realised in such a way that fulfilled (yes) = 100 points and not fulfilled (no) = 0 points in the given sub-criterion.
- B)** in the case of parameters where the minimum value according to the formula is the most suitable:

$$\frac{\text{the lowest value}}{\text{the ranked value}} \times 100 \text{ (points)}$$

Sub-criteria for evaluation under criterion 2:

Request of the contracting authority	type of subcriterion	weight
--------------------------------------	-------------------------	--------

1	Minimal dispensing volume 200 nl with dispensing precision $\leq 5\%$ coefficient of variation (CV) (parameter will be evaluated – evaluated minimum is 5 nl and maximum is 200 nl)	B	30%
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2	The increment ≤ 50 nl (will be evaluated – minimum is 5 nl and maximum 50 nl)	B	30%
3	High dispensing speed, 5 μ l into 384 wells ≤ 30 s (minimum is 1 s, maximum is 30 s); 0,5 μ l into 1536 wells ≤ 90 s (minimum is 2 s, maximum is 90 s) (will be evaluated)	B	5%
4	The device must support dispensing into well directly, the advantage is dispensing under angle (will be evaluated – YES/NO)	A	30%
5	The volume of bottles or containers for dispensing liquid in the range from 4 ml to 250 ml or higher are advantage (minimum is 0,25 ml, maximum is 1 l)(will be evaluated – Yes/NO)	A	5%

The total point value for evaluation criterion No. 2 will be obtained by the sum of individual points for Subcriteria (S1 to S5) x 0.40.

The total evaluation is the sum of point evaluations of evaluation criteria No. 1 - the total amount of the bid price in EUR without VAT and No. 2 - technical level.

The final ranking will be determined by the number of points achieved - more points means a better placement of the offer.

The most economically advantageous tender is the one that gets the highest total number of points. The Contracting Authority shall decide on the selection of the Economic operator whose tender has been evaluated as the most economically advantageous.

In the event of a tie, the tender that will have a lower total bid price in EUR without VAT will be economically more advantageous.

Contracting authority will not evaluate tenders, should it evaluate tender of only one Economic operator.



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v Olomouci

11. Submission of offers

11.1. Closing date for submission of tenders

Closing date for submission of tenders offers is **30.04. 2021 at 09:00 a.m.**

Tenders are submitted in electronic form through an electronic tool E-ZAK, as specified by the Contracting Authority, available at <https://zakazky.upol.cz/vz00004214>.

11.2 Opening of the tenders

Opening of electronically submitted tenders means allowing Contracting authority to access its content.

Electronically submitted tenders are opened by Contracting authority after closing date for submission of tenders.

The Contracting authority shall check that the tenders have been delivered within the closing date, that it is authentic and if the data message containing the tender has not been manipulated before it has been opened.

Because tenders can only be submitted electronically via Contracting authority's electronic tool E-ZAK on the public tenders address, opening of the tenders submitted in written form will not be happening.

11.3. Variants of offers

The Contracting authority does not allow variants of tenders.

11.4. Joint participation of Contracting Authoritys

Pursuant to Section 103 (1) f) of the Act the Contracting authority requires, that in case of joint participation of Economic Operators, responsibility for fulfilling the tender will be shared equally amongst all of them.

If several Economic Operators submit a joint tender, they shall state in the joint tender which of the participants in the joint tender is authorized to act in the procurement procedure and also the address to which the documents are to be sent to the participants in the joint tender in the procurement procedure. Sending and delivering a document to this address is considered as sending and delivering to each participant in the joint tender.

12. Content and form of the offer



12.1 Content of the offer

Economic Operator's tender will contain a draft of purchase Contract signed by a person authorized to act on behalf or for Economic Operator.

Tender shall also contain other documents required by Act or the Contracting authority, as well as the documents and information proving Economic Operators qualification.

The submitted tender will have the following structure:

- The tender cover sheet containing Economic Operator's identification data (Annex No. 1 of this Documentation).
- Documents proving the fulfilment of the qualification,
- A draft of purchase contract signed by a person authorized to act on behalf or for Economic Operator, processed according to the conditions given in this Documentation (Annex No. 4 of this Documentation).
- The guaranteed technical parameters in order to prove the fulfilment of the Contracting authority's requirements specified in this Documentation and the precise (specific) designation of the offered goods.
- Calculation of the offer price.

12.2 Form of the tender

Economic Operator may submit only one tender for each lot.

Economic Operator which submitted tender to the tender proceedings, cannot be at the same time a person, by which other Economic Operator is proving qualification, in accordance with Section 107 (4) of the Act.

If Economic Operator submits more than one tender individually or together with other Economic Operators, the Contracting authority shall, pursuant to Section 107 (5) of the Act, exclude this Economic Operator from further participation in the tender proceedings.

The offer will be submitted in written form, electronically, in Czech, Slovakian or English language.

13 Communication between the Contracting authority and Economic Operator

In the communication between the Contracting authority and Economic Operator, the confidentiality of the tenders and the completeness of the data contained therein must not be compromised. Contracting authority must not be allowed access to the content of tenders before the closing date set for their submission.



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European Structural and Investment Funds
Operational Programme Research,
Development and Education



Univerzita Palackého
v Olomouci

If more than one Economic Operator submits a joint tender, they are obliged to state in their tender the address for delivery of the Contracting Authority's documents. Sending a document to this address is considered to have been sent by the Contracting Authority to all participants in the joint tender. However, the Contracting Authority has the right to send a document to each Economic Operator of the joint tender separately.

14. Award criteria

No persons other than the Contracting authority were involved in the preparation of the Documentation under Section 36 (4) of the Act.

This Documentation does not contain information that are result from a preliminary market consultation within the meaning of Section 33 of the Act.

15. Other conditions

15.1. Rights of the Contracting authority

The Contracting authority reserves the right:

- to cancel the tender proceeding in accordance with the Act,
- to verify the data submitted in the tender.

15.2. The Annexes

The following Annexes form an integral part of this Documentation:

Annex 1: Offer Cover Sheet

Annex 2: exemplar of written affidavit regarding excise duty

Annex 3: exemplar of written affidavit in relation to payments and penalties for public health insurance

Annex 4: draft of the purchase contract

In Olomouc

.....

Prof. Mgr. Jaroslav Miller, M.A., Ph.D.
rector of Palacký University in Olomouc



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Annex No. 1 of the Documentation

Tender Cover Sheet			
for public supply contract awarded in the above-threshold regime in open procedure in accordance with provisions of Section 56 of Act No. 134/2016 Coll., Public Procurement Act, in its effective form, as amended			
Name:	„Institute of Molecular and Translational Medicine – Restore of robotic platform for HTS/HCA“		
Contracting authority:			
Name:	Palacký University in Olomouc		
Seat:	Křížkovského 511/8, 771 47 Olomouc, Czech Republic		
Rector:	prof. Mgr. Jaroslav Miller, M.A., Ph.D.		
Economic operator:			
Name:			
Seat:			
Tel./fax:			
E-mail:			
Identification number:		Tax identification number:	
Person authorized to act on behalf or for Contracting Authority:			
TENDER price in EUR			
	Total TENDER price without VAT:	VAT:	Total TENDER price including VAT:
LOT A			
LOT B			
LOT C			
LOT D			
Person authorized to act on behalf or for Economic operator			
Signature of Person authorized to act on behalf or for Economic operator	stamp	
Title, name, surname			



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v Olomouci



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Annex No. 2 of the Documentation:

**Economic Operator's affirmation
in relation to tax arrears on excise duty**

Me signed below hereby honestly declare that Economic Operator has no payable tax arrears on excise duty either in Czech Republic or in the country of its registered office, According to Section 74 (1) b) of the Act No. 134/2016 Coll., Public Procurement Act, as amended, and that the Economic Operator fulfil this criteria of basic qualification for participation in public contract:

**„Institute of Molecular and Translational Medicine –
Restore of robotic platform for HTS/HCA“**

In.....on

signature of person authorized to act on behalf or for
Economic Operator

..



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Univerzita Palackého
v Olomouci

Annex No. 2 of the Documentation:

**Economic Operator's affirmation
in relation to payments and penalties of public health insurance**

Me signed below hereby honestly declare that Economic Operator has no payable arrears in respect of payments and penalties of public health insurance in the Czech Republic or in the country of its registered office, According to Section 74 (1) c) of the Act No. 134/2016 Coll., Public Procurement Act, as amended, and that the Economic Operator fulfil this criteria of basic qualification for participation in public contract:

**„Institute of Molecular and Translational Medicine –
Restore of robotic platform for HTS/HCA“**

In.....on

signature of person authorized to act on behalf or for
Economic Operator



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v Olomouci

Annex No. 4 of Documentation

PURCHASE CONTRACT

CONTRACTING PARTIES:

BUYER: **PALACKÝ UNIVERSITY IN OLOMOUC**
Public university established by Act. No. 111/1998 Coll., on Higher Education Institutions and on Amendments to Certain Acts (Act on Higher Education Institutions), as amended
Office: Křížkovského 511/8, 771 47 Olomouc, Czech Republic
Rector: Mgr. Jaroslav Miller, M.A., Ph.D.
Person authorized to act in technical matters: **(will be added prior to contract signing)**
phone nr.: **(will be added prior to contract signing)**
e-mail: **(will be added prior to contract signing)**
Ident. no.: 61989592
Tax Ident. no.: CZ61989592
Bank contact: Komerční banka, a.s. Branch in Olomouc, Czech Republic
Account no.: 19-1096330227/0100
International Bank Account No. (IBAN): CZ0901000000191096330227

(hereinafter referred to as „Buyer”)

and

SELLER: **(to be completed by Economic operator)**
Office: **(to be completed by Economic operator)**
Registration in Companies Register: **(to be completed by Economic operator)**
Statutory body: **(to be completed by Economic operator)**
Person authorized to act in contractual matters: **(to be completed by Economic operator)**
Person authorized to act in technical matters: **(to be completed by Economic operator)**
Ident. no.: **(to be completed by Economic operator)**
Tax Ident. no.: **(to be completed by Economic operator)**
Bank contact: **(to be completed by Economic operator)**
Account no.: **(to be completed by Economic operator)**

(hereinafter referred to as “Seller”)

are closing on the bellow stated day, month and year according to provision of Section 2079



et seq. of the Act no. 89/2012 Coll., Civil Code, as amended, this purchase contract (hereinafter referred to as "Contract"), in the framework of the project: Modernization of the National Infrastructure for Chemical Biology", reg. nr. CZ.02.1.01/0.0/0.0/18_046/0016118, within Operational Programme Research, Development and Education.

The Buyer and the Seller enter into this contract due to the fact, that the Seller's offer was selected by the Buyer in the tender procedure entitled "**Institute of Molecular and Translational Medicine – Restore of robotic platform for HTS/HCA - LOT A,B,C,D**" (" as the most suitable offer.

I. Subject of the fulfillment

1. The Seller undertakes, under this contract, to deliver to the Buyer **(to be completed by Economic operator)**, (hereinafter referred to as the "Goods") in type, quantity, quality and design according to specification, that is an integral part of this Contract as its Annex No. 1. The Seller is not entitled to deliver goods in larger quantity as stated in Section 2093 of the Civil Code. Both parties to this contract agreed that Section 2099 subsection (2) of the Civil Code will not be applied.
2. The Seller hereby undertakes to surrender the Goods specified in Annex no. 1 to this Contract to the Buyer and allow him to acquire property rights to it, carry out the installation of the goods, provide the training to the Buyer's staff by qualified worker, provide the warranty service under the conditions stipulated by this contract.
3. The Buyer agrees to take over the Goods and pay the seller the purchase price in the way and in time agreed to in this Contract.
4. Part of the delivery of the subject of the Contract is transport and delivery of legal documents.
5. The Seller declares pursuant to Section 2103 Civil Code, that the Goods is without any faults or defects.
6. The Goods shall be fully functional, new, not refurbished, without any additional costs or expenditures necessary to be paid by the Buyer.

II. Term and place of delivery

1. The Seller undertakes to deliver and install the goods at the place of delivery, including the delivery of all legal documents to the goods, the execution of all tests verifying compliance with technical parameters given in this contract, the training of the Buyer's staff by a qualified employee within the scope of Article V paragraph 2 of this Contract, no later than 120 days after the effective date of this Contract.
2. Place of delivery: Institute of Molecular and Translation Medicine, Faculty of Medicine and Dentistry, Palacký University Olomouc, Hněvotínská 1333/5, 779 00 Olomouc, Czech Republic. Person authorised to take over the delivery on the basis of a handover protocol:



will be added prior to contract signing, or a person authorised by him/her to take over the goods.

3. Both parties agreed, that Section 2126 and Section 2127 Civil Code on self-help sale will be excluded and thus shall not be applicable in the case of delay in take-over of the Goods by the Buyer.

III. Purchase price

1. The purchase price is set by an agreement of the contracting parties in the amount of **(to be completed by Economic operator)** EUR without VAT.

2. The purchase price covers all the costs related to the supply of the goods (in particular the transport to the place of delivery, insurance, customs duties, fees, licence fees and copyrights, installation and arranging for training, delivery of all legal documents to the goods, the warranty service).

3. The purchase price is set as a fixed price, the highest acceptable and maximal, covering all the costs related to the supply of the goods. The purchase price may be modified only on the condition that the VAT rate changes after the conclusion of the present contract.

4. The Seller takes the responsibility for the fact, that the VAT rate at the time of invoicing is stipulated in compliance with the legislation.

IV. Payment terms

1. Payment for the delivery of the Goods shall be made on the basis of a duly issued tax document (invoice), including all the requisites, within the due date of 30 calendar days from the date of the provable delivery to the Buyer. The invoice will be issued by the Seller at the earliest after delivery of the Goods, its proper and complete installation, delivery of legal documents, performance of all tests verifying compliance with technical parameters given by this Agreement, initial basic operator training within the scope of Article V. paragraph 2 of this Agreement, which will be confirmed by a written protocol on the delivery and installation of the Goods. Proof of the proper fulfillment of the obligations stated in the previous sentence by the Seller is a written dated handover protocol provided with the signatures of the authorized persons of both contracting parties to act in technical matters.

2. Each invoice issued by the Seller must include all tax document prerequisites in accordance with Act No. 235/2004 Coll. on value added tax as amended and the prerequisites of a commercial deed pursuant to Section 435 of the Civil Code as well as identification of the contract, on the basis of which the fulfilment has been provided. The Seller shall affix the invoice with the stamp and signature of the person authorised to issue



EUROPEAN UNION
European Structural and Investment Funds
Operational Programme Research,
Development and Education



MINISTRY OF EDUCATION,
YOUTH AND SPORTS



Univerzita Palackého
v Olomouci

the invoice. Each invoice issued will bear the number of this contract, and name and number of the project.

3. If any invoice issued by the Seller does not contain any of the obligatory particulars or if the Seller incorrectly invoices the price or the VAT, the Buyer is entitled to return such invoice to the Seller before the expiration of its maturity date for the correction, stating the reason of its returning. The Seller shall correct it by issuing a new invoice. The initial maturity date stops running on the day of sending the incorrect invoice to the Seller and a new maturity day starts running on the day of the delivery of a new invoice to the Buyer.

4. The contracting parties agree that the obligation to pay the purchase price is fulfilled on the day when the given sum is sent from the Buyer's account to the Seller's account given above in this contract.

5. The Seller shall ensure proper and timely fulfillment of financial obligations to its subcontractors, where proper and timely fulfillment is considered full payment of invoices issued by the subcontractor for performances provided to the seller to fulfill obligations under the contract, always no later than 30 days after receiving payment from the Buyer for specific performance (if the due date of the invoice issued by the subcontractor has not occurred before). The Seller undertakes to transfer the same obligation to other levels of the supply chain and to oblige its subcontractors to fulfill and spread this obligation also to lower levels of the supply chain. The Buyer is entitled to request the submission of documents on payments made to subcontractors and contracts concluded between the Seller and subcontractors. Failure to fulfill the obligations of the Seller under this agreement of the contract is considered a material breach of contract with the possibility of withdrawal by the Buyer from this contract. Withdrawal from this contract is in such a case effective by delivery of a written notice of withdrawal from the contract to the other party.

V. Installation and training of the staff

1. As part of the installation of the goods at the place of delivery, the Seller is obliged to prove, but not exclusively, the full functionality and fulfillment of all the parameters of the goods in accordance with the offer of the Seller, which will form an integral part of the contract (Annex No. 1 of the contract).

2. The Seller undertakes to provide basic operator training, which is a condition for the due handover and reception of the device within the following scope:

- The basic training of the Buyer's staff on how to operate the delivered goods, for at least 3 Buyer's employees, in scope of at least one day, 8 hours. The training must be led by qualified service technician or application specialist.

3. All trainings shall take place at the place, where delivered goods have been installed, unless agreed otherwise in writing by the persons authorised by the contracting parties to act



EUROPEAN UNION
European Structural and Investment Funds
Operational Programme Research,
Development and Education



Univerzita Palackého
v Olomouci

in technical matters. Precise dates of the respective trainings shall be agreed in a sufficient advance by the person authorised by the buyer to act in technical matters. All the costs related with the above-mentioned trainings (including the stay of service technicians, application specialists or specialists of the Contracting Authorities of the accessories) are paid for by the Seller.

VI. The Seller's responsibility for defects

1. The seller provides a quality guarantee for the goods according to § 2113 et seq. Act No. 89/2012 Coll., Civil Code, as amended, for a period of 12 months from the date of signing the handover protocol pursuant to Article IV. paragraph 1 of this Contract.

2. Seller guarantees promptness of service in the warranty period, ie. travel to the place of installation, conducting detection of defects and discussing the necessary service operations with person authorized by the Buyer to act in technical matters, during warranty period no later than within 10 working days from the day of report of the defect, by visit from service technician. During the warranty period, the respective defects shall be removed within 30 working days at the latest after the day of the start of the defect removal, unless otherwise agreed in writing by persons authorized by contracting parties to act in technical matters. The seller is obliged to provide repairs in the place of delivery, shall that be technically impossible, seller shall take over the „faulty part“ of the goods in order to repair it after signing a written protocol, stating suggested procedure agreed by the person authorised to act in technical matters for the contracting person. The contracting parties have agreed that § 2110 Civil Code shall not apply; the buyer is therefore entitled to withdraw from the contract for defects or demand the delivery of new goods, regardless of whether he can return the goods, or return them in the condition in which they were received.

3. Seller also undertakes to perform free full service of the delivered equipment and of control and evaluation software, including updates and staff training and regular service inspections prescribed by the manufacturer of the delivered equipment for the entire guarantee period, including all necessary spare parts (free warranty service of delivered goods). Seller further undertakes to provide unlimited and free remote diagnostics and service of the device through remote access and connection to the device. The costs of performing a full guaranty service of the delivered goods form part of the Seller 's offer price. During the warranty period, the seller is obliged to ensure at his own expense all legal inspections of goods.

VII. Affirmation of commitment

1. The Contracting Parties shall, in the event of a breach of the contractual obligation, agree on contractual penalties in the form provided for in the following paragraphs of the



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MINISTRY OF EDUCATION,
YOUTH AND SPORTS



Univerzita Palackého
v Olomouci

Contract. Neither contractual Contracting Party considers that the contractual penalties are disproportionate in relation to the value of the individual contractual obligations.

2. The Seller undertakes to pay the Buyer a contractual penalty in the amount of EUR 500,00 for each commenced day of delay with the contractually set delivery date as per Article II. paragraph 1 of this Agreement.

3. The seller undertakes to pay the buyer a contractual penalty of EUR 300,00 for each, even commenced day after the expiration of the period for embarkation on repair or repair during the warranty period in accordance with Article VI. of this Agreement, for each individual case.

4. The contracting parties have agreed that § 2050 of the Civil Code shall not apply, ie that contractual penalties are not included in the compensation for any damage incurred, which can be enforced separately in full in addition to the contractual penalty.

5. The maturity date of the charged contractual penalties is 30 days from the day of delivery of their written statement to the given contracting party and the day of payment means the day of debiting the contractual penalty amount from the account of the given contracting party to the account mentioned in the statement of the contractual penalty.

6. The parties have expressly agreed that the buyer is entitled to offset against any buyer's claim both for the buyer and for the buyer, any claim against the seller, even overdue. Receivables from the buyer and the seller are canceled with the offsetting of the amount in which they overlap, and these effects occur as soon as the buyer delivers the statement of offsetting to the seller.

VIII. Final provisions

1. With respect to the provision of section 2, letter e) of Act no. 320/2001 Coll. on the Financial Inspection in Public Administration, as amended, the Seller is a person obliged to cooperate during the performance of the financial inspection. These Seller's obligations also apply to his contractual partners involved in the fulfillment of this contract.

2. The Seller undertakes to ensure the legal employment of persons in the performance of this contract and to ensure fair and decent working conditions for the employees participating in the performance of the contract. Fair and decent working conditions are those working conditions that meet at least the minimum standards set by labor and wage regulations. The Seller is obliged to ensure compliance with the requirements of this provision of the contract with its subcontractors. Failure to fulfill the obligations of the Seller under this agreement of the contract is considered a material breach of contract with the possibility of withdrawal by the Buyer from this contract. Withdrawal from this contract is in such a case effective by delivery of a written notice of withdrawal from the contract to the other party.



EUROPEAN UNION
European Structural and Investment Funds
Operational Programme Research,
Development and Education



MINISTRY OF EDUCATION,
YOUTH AND SPORTS



Univerzita Palackého
v Olomouci

3. The Buyer reserves the right to publish the contents of the concluded Purchase Contract.
4. This Agreement is governed by the Civil Code and the legal order of the Czech Republic in matters not expressly regulated in it.
5. The provisions of this contract are separable. If any part of an obligation under this contract is or becomes invalid or non-enforceable, this shall not affect the validity and the enforcement of other obligations under this contract and the contracting parties undertake to replace such invalid or non-enforceable part of obligation with a new, valid and enforceable part of the obligation, the subject of which will correspond at the best to the subject of the original obligation. If the contract does not contain a provision which would be justifiable for the determination of the rights and obligations, the contracting parties will make all the efforts to implement such provision in the contract.
6. The contracting parties may modify or amend this contract only in the form of written amendments numbered in the increasing order, expressly declared as amendments to this contract and signed by the authorized representatives of the contracting parties.
7. The Buyer is entitled in accordance with § Section 2001 of Act No. 89/2012 Coll., the Civil Code, as amended, to withdraw from this contract in following cases:
 - delay of the seller with the delivery of goods longer than 10 days,
 - non-compliance with the technical specifications of the goods stated in the seller's offer,
 - the seller's delay in starting to eliminate defects by more than ten days,
 - in the event that the provision of subsidy funds drawn for the implementation of the subject of the contract from the relevant project will be suspended or terminated,
 - in the event that the expenses that should be incurred on the basis of this contract will be marked by the provider of subsidy funds or another authorized administrative body as ineligible to be reimbursed from the project subsidy funds

The withdrawal from the contract shall be made in a written form and becomes effective on the day of the delivery of the written notice to the other contracting party.

8. The Seller is not entitled to cede his rights and obligations under this contract to a third person without the Buyer's approval.
9. With regard to the delivery of items relating to the performance of this Agreement sent by the Seller using the postal service provider, § 573 of the Civil Code shall not apply
10. The Seller acknowledges that this Contract, including all its Annexes, is subject to mandatory disclosure under Act No. 340/2015 Coll., on special conditions of effectiveness of certain contracts, publication of these contracts and on the register of contracts, as amended.



11. This Contract shall enter into force on the date of its signature by the last Participant of this Contract and effective as of the date of publication of this Contract in the register of contracts pursuant to Act No. 340/2015 Coll., on special conditions of effectiveness of certain contracts, publication of these contracts and on the register of contracts, as amended.

12. This Purchase Contract is signed electronically.

13. Seller acknowledges, that Buyer is obliged to abide to publicity requirements within structural funds programs, set by European Parliament regulation No. 1303/2013 and publicity rules within OP VVV, on all relevant documents related to the subject of this Contract, in all amendments to this Contract and other documents related to the public tender, from this Contract came up and in this context Seller commits to provide necessary cooperation to the Buyer, that can be fairly demanded.

14. Seller hereby obliges, that all subjects authorized to conduct control of the project, by means of which the subject of this Contract is paid, will be allowed to carry out control of documents related to this subject, during period set by legislation of Czech republic for their archivation (Act No. 563/1991 Coll., on accountancy, in its effective form and Act No. 235/2004 Coll., on value added tax, in its effective form). All outcomes of the contractual relations, where Buyer specifies it, must contain publicity features, in scope of headers of this Contract, unless specified otherwise by Buyer. EU logo, logo of Operational Programme Research, Development and Education (hereinafter referred to as „OP RDE“), as requested by Buyer. Buyer is obliged to provide documents containing correct form of every logo.

15. Seller is obliged to keep all documentation related to subject of this Contract in accordance with the OP RDE rules for at least 2 years from the date of presenting financial statements of OP RDE according to Sect. 140 of European Parliament and Council regulation No. 1303/2013, ie at least until 31. 12. 2033, unless czech legal system specifies longer period. Managing authority of OP RDE, or by it authorized subjects (or other control subjects according to actual legislation) shall have access to these documents upon request.

16. The following Annexes form an integral part of this Purchase Contract:

Annex 1 – Seller's offer dated **(to be completed by Economic operator)**,

In Olomouc, on
on

In **(to be completed by Economic operator)**,

(to be completed by Economic operator)

.....
prof. Mgr. Jaroslav Miller, M.A., Ph. D.

.....
(to be completed by Economic operator)



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v Olomouci

rector of Palacký University in Olomouc